

TRAINERS' PERSONAL DATA PROTECTION POLICY

In the context of the provisions of the General Data Protection Regulation (GDPR), Law 4624/2019 and other applicable provisions on personal data, the University of the Aegean operates as a Data Controller and processes personal data.

In this context, we would like to inform you about the conditions governing the application process for your registration in the Register of Trainers of the Training and Lifelong Learning Center (K.E.DI.VI.M.) of the University of the Aegean.

1. Collection and processing of personal data

When submitting applications for your registration in the Register of Trainers of the Center for Training and Lifelong Learning (K.E.DI.VI.M.) of the University of the Aegean and in relation to this, personal data is collected, maintained and processed character (hereinafter personal data) of applicants and applicants.

The exact personal data collected and processed are limited to what is necessary to assess the candidacy and take the relevant decision. You can see this data in detail here.

2. Purpose of personal data processing

The collection and processing of personal data is done exclusively for the following purposes:

- ☐ Evaluation of applications for inclusion in the Register of Trainers by the Council of K.E.DI.VI.M..
- ☐ Evaluation of the curriculum vitae of those included in the Registry, with the aim of utilizing them as Trainers in training programs of K.E.D.I.B.I.M..
- ☐ Posting in the list of registered Trainers on the website of K.E.DI.B.I.M., if the application for inclusion in the Registry is accepted.

3. Period of retention of personal data

The personal data of the Trainers are kept indefinitely. In the event that no contract will be concluded with the Trainers, the personal data may be deleted upon request by the interested party.

4. Legal basis for personal data processing

The legal basis on which we process your personal data is that the processing of the data is necessary for the performance of a contract to which the data subject is a party or to take steps at the request of the data subject prior to the conclusion of the contract (art. 6 par. 1 para. b of the GDPR).

5. Transmission of personal data

For the personal data collected in this context, there is no need for transmission. However, the recipients of the data may be the competent Services of the Ministry of Education, the National Statistical Service, the National Authority for Higher Education (ETH.A.A.E.), for which the University is obliged to publish and send statistics. In these cases the data will be anonymized.

Public Authorities that may receive personal data in the context of a specific investigation are not considered recipients as defined in no. 4 par. 9 of EU 2016/679.

6. Trainers' rights regarding personal data

The University of the Aegean ensures the rights of the Educators of the Training and Lifelong Learning Center (K.E.DI.VI.M.) regarding the processing of their personal data and ensures the facilitation of the exercise of their rights.

Trainers have the right to request:

1. access to their personal data and information about which data we process, the purposes of the processing, the recipients and the duration of the processing,
2. correction of their personal data, in case it is inaccurate or incomplete,
3. deletion of their personal data, if the legal conditions are met,
4. restriction of the processing of their personal data,
5. portability of their data, i.e. to receive the data they have provided in a structured, commonly used format or request their direct sending to a third party,
6. to withdraw at any time their consent to the processing of their personal data, including automated processing for profiling. In this case, their processing by us will be stopped, without this affecting the legality of any processing until the withdrawal of their consent.

7. Update of this policy

This policy was last updated on 03/27/2023.

This policy may change from time to time. If we decide to materially change the processing of your personal data, you will receive prior notification, or where necessary your consent will be requested before the implementation of the new policy.

It is noted that where it is considered by the applicants that their rights regarding personal data protection issues are violated, they have the right to contact the Data Processing Officer of the University of the Aegean (dpo@aegean.gr).

It is recalled that the competent authority for the country is the Personal Data Protection Authority (www.dpa.gr, 210.6475.600).